

JOB DESCRIPTION

Job Title:	Seasonal Prop Maker
Responsible to	Head of Props
Location:	Edington Street Production Studios, Glasgow
<p>Main purpose of job</p> <p>To manufacture, repair and modify stage props for Scottish Opera productions, working at the highest standard and within Scottish Opera company guidelines. Work may also be carried out on projects for other companies.</p> <p>To demonstrate artistic flair, creativity and initiative in your prop making.</p> <p>To be able to realise a finished product from a designer's ideas, concepts and drawings.</p>	
<p>Key accountabilities</p> <p>To manufacture props to the highest standards of quality, durability and finish, in the quickest and most cost-effective manner both on own initiative and under supervision.</p> <p>To work from scale drawings, models and references. To be able to interpret and improvise when information is not available, liaising closely with the Head of Props and with Designers.</p> <p>To be able to work as an individual and as part of a team, sharing skills and knowledge with others.</p> <p>Continually seek to develop, update and improve working practices, skills and use of new materials and techniques, attending training when necessary.</p> <p>To be able to research and source materials and to act as a prop buyer when required.</p> <p>To monitor and report stock shortages. To shop for and collect materials or equipment if required.</p> <p>To attend rehearsals and costume-prop fittings where appropriate.</p> <p>To be able to communicate at all levels with creative sensitivity and enthusiasm.</p> <p>Work safely with a considerable variety of hazardous equipment, tools, materials and substances.</p> <p>To understand and implement all Health and Safety policies of Scottish Opera and to keep up to date with current COSHH regulations.</p>	

Physically capable of undertaking the requirements of the job including manual handling of props; reasonable adjustments will be made as needed to the role.

To be willing to travel within the UK and overseas in connection with Scottish Opera productions.

Person Specification

The successful candidate will:

- Have degree level training in Theatrical Art and Design
- Have experience working in a Props Making Department
- Be able to work from scale drawings, models, plans, sketches, verbal ideas and references
- Have knowledge and understanding of period styles and history
- Have a sound knowledge of prop buying, experience of sourcing of props and materials
- Be trained in the use of all workshop machinery, hand power tools and stage equipment and be up to date with all Health and Safety requirements of their use (A competence assessment will be undertaken by Scottish Opera and additional training will be given if required)
- Have knowledge of all aspects of sculpting and three-dimensional work
- Have knowledge and experience of manufacturing moulds and casts
- Have knowledge and experience in creating a multitude of textures and paint finishes, with full awareness of the different paints and mediums available and the effects they achieve, including gilding and ageing techniques
- Have experience of two-dimensional drawing and painting
- Have knowledge of upholstery, soft furnishings, applique work and dyeing and ageing of fabrics
- Have an understanding of plastics and their varied uses including thermo-forming
- Have knowledge of leatherwork
- Have experience of costume prop making and mask making
- Possess skills in set dressing and artistic decorative work
- Have knowledge of adhesives and their applications
- Have basic woodworking skills
- Have experience of Cane-work
- Have a recognised current Health and Safety training certificate
- Be able to work with minimum supervision both unaided and as part of a team.
- Be proficient at working to fixed timescales, while maintaining the high quality of your work and meeting the artistic expectations of Scottish Opera
- Be computer literate including, Photoshop, Excel, Word, Outlook and the internet

Desirable

- Knowledge of welding steel/aluminum structures (which are sometimes flown therefore an understanding of stress and strength is essential) to a coded British standard.
- Knowledge of mig/tig/arc/spot welding, brazing and soldering.
- First Aid Training
- Clean Driving Licence

General terms and conditions

Contract:	Fixed term - seasonal
Hours:	<p>The working week is 39 hours on any 5 days, Monday to Saturday.</p> <p>The working day is usually between 9.00 am and 11.00 pm. The working day may include a mix of traveling and working sessions.</p>
Annual salary:	TBC (determined by experience)
Holidays:	25 days per annum plus 10 Public Holidays, pro rata
Probationary period:	
Pension:	You will be automatically enrolled into a qualifying workplace pension scheme (QWPS). You will contribute 4% of your salary, the Company contributes 8%.